



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

December 11, 2017

To Prospective Bidders

Subject: Addendum 1 for: Mandatory Pre-Bid Meeting Minutes

Description: Pipe Replacement
Contract No.: 11755402
WBS Element: 13.101231, 13.201211 AND 13.201221
County: Burke County
Route: Various


This letter is to advise all prospective bidders of the following contract addendum.

- An attachment showing notes of the Mandatory Pre-Bid Meeting held at the NCDOT Division 13 District 1 Conference Room in Marion, NC on December 7, 2017 at 10:00 am.

Contractors are to sign the Addendum Acknowledgement sheet located within the proposal.

This addendum officially becomes a part of the contract bid document. If this office can provide additional information, please feel free to contact me at (828) 251-6171.

Sincerely,

DocuSigned by:

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M.K. Calloway
Division Project Manager

cc: Mr. J.J. Swain, Jr., P.E., Division Engineer
Mr. M.T. Gibbs, P.E., Division Maintenance Engineer
Mr. C.A. Guffey, District Engineer
Mr. J.C. Mashburn, County Maintenance Engineer



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CONTRACT: 11755402
COUNTY: Burke
DESCRIPTION: Pipe Replacement in various locations.
SUBJECT: Mandatory Pre-bid Meeting

The above noted project pre-bid conference was held at the NCDOT Division 13, District 1 Conference Room in Marion, NC on December 7, 2017 at 10:00 AM.

The following persons were in attendance:

Name	Company	Phone Number
Chad Young	NCDOT	828-652-3344
Rodney Arrowood	Arrowood Landscaping	206-0772
Clark Ledbetter	Clark Ledbetter Grading	704-472-2185
Michael Norville	Blue Ridge Grading and Excavating	828-446-5432
Johnny Phillips	Graham County Land Company	828-735-3548
Adam Rice	NHM Constructors, LLC	828-777-0609
Morgan Long	NCDOT	828-652-3344
Josh Mashburn	NCDOT	828-438-6274

The meeting was conducted by Chad Young, Assistant District Engineer, with the following items being discussed.

- ❖ Mr. Young opened the meeting and welcomed everyone.
- ❖ Mr. Young stated this meeting was a mandatory pre-bid conference for 11755402 and intended for prospective bidders to ask questions concerning the contract. He also noted that only those prospective bidders present and registered on the official

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MARION, NC 28752

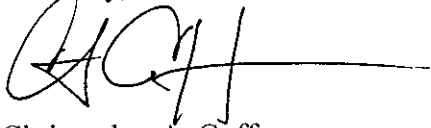
Website: www.ncdot.gov

roster would be allowed to bid. In addition he noted that bid sheets will not to be separated from the proposal.

- ❖ The project locations were defined as being various locations in Burke County.
- ❖ Mr. Young highlighted the following contract provisions. He noted the date and time of bid opening to be December 20, 2017 at 2pm. He noted the contract availability date of January 8, 2018 and completion date of June 30, 2018. He also noted a bond requirement of one hundred percent of the contract amount. Mr. Young addressed working on weekends, holidays, and unexpected occurrences. He noted that no night work or work on Sundays will be permitted. He noted liquidated damages are two hundred dollars per hour during restricted times, and five hundred dollars per day past the completion date. He also noted the project special provisions regarding pipe culverts and traffic control. He noted all material must meet NCDOT standards.
- ❖ Mr. Mashburn stated the contractor will be able to use the approved waste site located off of Exit 107 in Burke County. Mr. Mashburn noted GPS coordinates will be given for the pipe locations. Mr. Mashburn also stated all bidders would receive a spreadsheet with location, size, and depth of pipes, via e-mail.
- ❖ Mr. Mashburn noted the size and lengths of all pipes will remain the same. He also noted all quantities are estimated with the exception of linear feet quantities.
- ❖ Mr. Young noted the construction of dikes will be incidental to the pumping operation, and traffic control will be incidental to other line items. Mr. Young also noted that the minutes of this meeting would be added as an addendum to the contract. He noted that in order for a bid to be accepted, the bidder must acknowledge the addendum by signing the Addendum Acknowledgement sheet.
- ❖ No further questions or discussion at this time, and the meeting was adjourned.

These minutes are prepared as they are documented.

Sincerely,



Christopher A. Guffey
District Engineer

CAG/maw

cc: Mike Calloway, Division Project Manager
File